



FINANCIAL STATEMENTS FOR THE YEAR ENDED

31 MARCH 2011

**REGISTERED CHARITY NUMBER: 1098235
REGISTERED COMPANY NUMBER: 4659199**

HILLINGDON COMMUNITY TRUST

YEAR ENDED 31 MARCH 2011

INDEX

	Page
Trustees' report	1
Independent auditors' report	8
Statement of financial activities	9
Balance sheet	10
Accounting policies	11
Notes to the accounts	12

YEAR ENDED 31 MARCH 2011

Trustees' Report

The Trustees present their report and accounts for the year ended 31st March 2011.

Constitution

Hillingdon Community Trust is a company limited by guarantee and was incorporated on 6 February 2003 (company number: 4659199). The Trust was granted charitable status by The Charity Commissioners for England and Wales on 27 June 2003 (charity number: 1098235). It began operating on a full-time basis from 6 February 2003. The Trust is governed by its Memorandum and Articles of Association.

Board of Trustees

The charity's Trustees, who are the directors of the company for the purposes of the Companies Act, who served during the year were:

David Brough (Chairman)
Colin Lowen (Deputy Chairman)
Ian Campbell
Steve Coventry (appointed 13th July 2010)
David Crofts (resigned 13th July 2010)
Tony Eginton
Matt Gorman (BAA (Heathrow) Ltd)
Tim Hughes
Elaine Jacobs (resigned at the end of her term of office on 13th July 2010)
Carole Jones (appointed 13th July 2010)
Isabel King (LBH nominee)
Councillor Douglas Mills (LBH nominee)
Davinder Sandhu
Christine Taylor (resigned at the end of her term of office on 13th July 2010)
Keith Wallis

Trustees' Appointment

Trustee membership is open to any individual interested in promoting the objects. Membership is granted at the discretion of the Trustees. The minimum number of Trustees is 11 and the maximum is 15. Under the Trust's rules, the London Borough of Hillingdon has the right to appoint two nominees, one of whom is normally the Cabinet member responsible for partnership, performance and regeneration. BAA Heathrow Ltd also has the right to appoint one nominee.

When there are vacancies for Trustees, the Trust calls for applications via its website, through circulation of information via the groups it funds and through other networks.

Company Secretary and Trust Director:

Christine Little

Trust Administrator:

Theresa O'Brien

Registered Office:

Barra Hall
Wood End Green Road
Hayes
Middlesex
UB3 2SA

YEAR ENDED 31 MARCH 2011

Auditors:

Haines Watts South LLP
Cawley Priory
South Pallant
Chichester
West Sussex
PO19 1SY

Bankers:

Scottish Widows Bank plc PO Box 12757 67 Morrison Street Edinburgh EH3 8YJ	HSBC Bank Plc PO Box 41 High Street Uxbridge Middx UB8 1BY	CAF Investment Services 25 Kings Hill Avenue West Malling Kent ME19 4TA
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CCLA Investment Management Limited 80 Cheapside London EC2V 6DZ	Bank of Scotland 33 Old Broad Street London EC2N 1HZ	National Westminster Bank PO Box 1000 Edinburgh EH12 1HQ
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Objects

The objects of the Trust are to make grants for any charitable purpose which will benefit the public living in or visiting the London Borough of Hillingdon including but not limited to the following:

- a) the advancement and support of education
- b) the relief of poverty
- c) the promotion for the public benefit of urban regeneration in areas of social and economic deprivation (and in particular the London Borough of Hillingdon) by all or any of the following means:
 - i) the protection or conservation of the environment
 - ii) the provision, maintenance and improvement of public amenities including transport links
 - iii) the relief of unemployment in such ways as may be thought fit, including assistance to find employment
 - iv) the advancement of education, training or retraining
 - v) the provision of financial assistance, technical assistance, business advice or consultancy to provide
 - (1) training and employment opportunities for unemployed people in cases of financial or other charitable need through help in setting up their own business, or to existing businesses;
 - vi) the promotion of public safety and prevention of crime
 - vii) the promotion of recreational facilities for the public at large or those who by reason of their youth, age, infirmity or disablement, poverty or social and economic circumstances have need for such facilities
 - viii) to develop the capacity and skills of members of the community in such a way as to help the socially and economically disadvantaged to be better able to identify and meet their needs and to participate more fully in society;

Review of objectives, activities and benefit to public

The Trust's current only source of funding is a deed of gift from BAA (Heathrow Airport Ltd) of £1 million a year for 15 years commencing in 2003/2004. A requirement of the gift is that grants must benefit the community in the southern part of the Borough - Hayes (the wards of Botwell, Townfield and Pinkwell), West Drayton, Yiewsley and the Heathrow Villages.

The overall objective of the Trust is to contribute towards the improvement of community facilities and the opportunity to participate in voluntary organisations, leisure activities and adult learning in the London Borough of Hillingdon. The Trust's strategy to achieve its objectives is to –

- Use its grant programme to secure maximum impact.

YEAR ENDED 31 MARCH 2011

- Address social need and deprivation.
- Strengthen voluntary and community groups so as to enable the maximum impact to be achieved from grants.
- Increase the flow of grant money from national and regional sources both by part-funding projects and by helping voluntary organisations obtain external funding.
- Pursue opportunities for joint resourcing of projects.
- Work in partnership with others where appropriate.

In determining their strategy for achieving these objectives the trustees have had regard to the guidance on public benefit issued by the Charity Commission.

In this the eighth year of operation the Trustees approved grants totalling £1.23m. To date the Trust has approved grants of approaching £7.4m – around £105 for each resident of the Trust area. The Trust generally funds only voluntary and community groups and charities or charitable companies.

One of the areas that the Trust considers when assessing grant applications is the level of benefit and impact on the public in the Trust area.

Monitoring and evaluation indicates that many thousands of residents in the southern six wards of Hillingdon have benefited from the Trust's funds. This monitoring and evaluation, in the view of the Trustees, reflects that all of the Trust's grants have been of public benefit.

During 2010/11, at the midpoint in its funding from BAA Heathrow Ltd, the Trust carried out a public consultation and engagement exercise starting in late summer 2010. The last consultation exercise undertaken by the Trust was in 2005. It helped to frame and confirm support for the Trust's grant guidelines and policy to date. The mid term consultation reflects the original reason for the Trust's establishment – to distribute the £15m gift for the benefit of the local community. The Trustees believe it is important to always keep that principle at the front of their minds when considering how the Trust distributes its funds.

The consultation had a number of objectives:

- o To gain feedback on the Trust's grant making to date
- o To gain views on the Trust's priorities for the future
- o To talk about the potential for 'big projects'
- o To present the options post 2018
- o To discover any unmet needs
- o To raise awareness of the Trust's work

As part of our consultation leaflets were delivered to homes in the Trust area and distributed through libraries, community centres and schools. These set out the Trust's funding record to date, and included an invitation to attend public consultation meetings and to complete a brief online questionnaire. Hard copy questionnaires were left at libraries and also distributed at events and groups on the Trust's database were invited to complete the questionnaire online. Around 50 people attended the events in total with 100 responses to the questionnaire.

The results of the questionnaire indicate resounding approval for the Trust's record to date, with 92% of respondents indicating that they agree the Trust is meeting local needs effectively. The meetings showed that the Trust's role in funding small groups was especially valued as was the accessibility of the Trust.

The consultation did not identify any need to change the general thrust of the Trust's grant making but a number of ideas were raised for potential projects or areas of unmet need. The Trust has been following these up with groups.

The events provided an opportunity to report the Trust's planned strategy post-2018 which is to plan for funding to end but to look out for opportunities from business and other sources). In general, this was viewed as the correct decision in that it ensured that money was available for the community during the lifetime of BAA funding and also provided clarity.

The questionnaire provided valuable feedback on what the local community would like the Trust to fund, with high priority ratings being given to facilities for older people and facilities for younger people, followed by crime prevention/community safety, employment prospects and environment.

YEAR ENDED 31 MARCH 2011

Discussing potential 'legacy' projects was also an element of the consultation. Although the Trust is not currently actively considering any potential big projects it is willing to consider funding projects that would give a long term legacy for the whole area.

In terms of unmet need, one priority that was identified was a need for community development in the Heathrow Villages now that the 3rd Runway threat had been lifted by the Government. This has led to funding for a community development worker to work on regenerating the community in the Heathrow Villages.

The effectiveness of the Trust's work and strategy

The Trust has close working relationships with the voluntary and community sector throughout the southern six wards. It holds an annual celebration each summer at Barra Hall to which all organisations funded recently by the Trust, as well as local councillors and others are invited. At this event, local groups display information about their projects, network and build new relationships and partnerships. In addition, the Trust holds regular meetings with voluntary and community groups and with other local stakeholders to discuss funding applications, strategy and potential projects. In determining their strategy for achieving these objects the trustees have had regard to the guidance on public benefit issued by the Charity Commission.

The Trust established a new programme of funding directly to groups for business development and capacity building, enabling them to create their own briefs for consultancy and benefit from working with individual specialist advisors chosen by them. There have been relatively few applications for funding for this and the Trust will be reviewing the programme and considering whether to initiate an alternative programme.

Two special funding initiatives have developed during the year. The Trust has continued with its theme of encouraging applications that improve community cohesion in our area and has developed an initiative to encourage greater participation in sport and physical activity. For the Trust, community cohesion is not just about bringing people from different ethnic or religious backgrounds together it is also about bringing people of different ages and with different abilities together. The Trust's physical activity and sport initiative has an important role to play in improving community cohesion - sport is a great way of breaking down barriers and giving people a common purpose.

The Trust is committed to the monitoring of grants and to evaluating its grant making activity to ensure that it fully understands the impact it is having on its area and how to increase this. It continues to develop performance indicators for grants and to work closely with groups funded to ensure that outcomes are realistic, measurable and appropriate to the project. These performance indicators or outcomes are included with grant offer letters so that recipients of grants are clear what is expected from the Trust's funding, and tend to be based on a discussion with the group concerned, or the group's own suggested performance indicators or outcomes. The Trust has also undertaken evaluations, using external consultants, of some of the larger projects it has funded. These evaluations are not only valuable to the Trust in assessing the effectiveness of its grant making but also to groups funded, enabling them to refocus grants where necessary. Interim and final monitoring reports for main grants enable groups to detail what has been achieved with the Trust's funding. These reports enable the Trustees to gain a much clearer picture of the projects that have been funded and what is to be learnt from the funding.

The Trust is in a unique position to work with local voluntary and community groups and to fund projects that may not be attractive to other funders with a wider geographical remit. In this year, we received 120 grant applications, which is 58% up on the previous year. The value of those grant applications was £4.38m, an increase of 105% on the previous year. These dramatic increases are probably due to cuts in public sector funding and funding from other charitable sources.

33 small grant applications were approved – an increase of 18% on last year and 29 main grant applications – an increase of 53%. However the success rate for small grant applications was down to 60% on the previous year and for main grant applications down to 46%. Nevertheless, this is a good success rate for applications to a Trust although it is clear that we are in a new much more competitive funding environment.

The Trust's website has been updated and simplified and has been well received by groups. The Trust's newsletter is well received and aims to give information about projects funded by the Trust and about funding issues generally. The Trust asks groups to arrange events to celebrate projects funded by the Trust and these often attract press attention.

The Trust encourages groups to provide feedback to the Trust on its grant making. The Trust consistently receives very positive feedback, with 97% of respondents rating the grant making procedure good or very good, 100% rating the level of helpfulness of Trust staff good or very good and 96% rating the clarity and transparency of grant

YEAR ENDED 31 MARCH 2011

assessment good or very good. The Trustees are encouraged that the Trust is so well regarded by the organisations it works with.

Looking to the future, knowing that economic pressures are likely to continue, the Trust will need to be especially focused in its grant making to be sure that its funding has the greatest possible impact on our area. It will do its best to work with the voluntary and community sector and with other partners to achieve that objective.

Grant making policy

The Trust can make grants to –

- Properly constituted voluntary bodies. The minimum requirements are a constitution, a governing body, an annual report and a bank account. For large grants, above £25,000, there is a preference for applicants to be registered charities
- Corporate bodies, subject to meeting the test of the purpose of the grant being charitable. It is unlikely that a grant will be made to a corporate body other than on a matched funding basis.

The Trust is not permitted to fund political parties, political lobbying or non-charitable activities. The Trust does not make grants to –

- Individuals.
- Public bodies in respect of projects that should be funded by public funds.
- Religious bodies except in respect of ancillary activities which meet one of the priorities.
- Any organisation in respect of a project that has already been completed.

The Trust will consider applications by voluntary bodies for projects that will be partially financed by public bodies.

The Trust wishes to ensure that the money available is allocated so as to maximize the benefit to the community and gives priority to applications–

- which will have the greatest impact in the six wards.
- have a strong community ownership, and will be delivered by organisations based in or with a proven track record of contributing to the communities in the six wards.
- bring in funds from other sources.
- involve partnership and co-operation between organisations, where this is feasible.
- address social need and deprivation.
- help strengthen voluntary bodies and support community involvement.
- are sustainable and provide a long-term legacy to the local communities
- encourage social cohesion and integration.

£150,000 (15%) of the Trust's funds is set aside for its small grants programme which offers grants of between £100 and £7,500.

All grant applications are considered by sub-committees. Their recommendations for funding are then considered by the full Board of Trustees, which meets six times a year. All trustees are entitled to attend sub-committees.

Over the year, the Trust has been strengthening its grant assessment procedures, and increasing the number of visits paid to groups applying for funding, particularly for main grants. The Trust also considers monitoring of earlier grants to a group when assessing grant applications.

Structure, Governance and Management

Board meetings are chaired by the Chairman. Most board members also sit on either the small grants committee or the main grants committee, which consider grant applications in the first instance; however, meetings of those committees are open to all Trustees, as are meetings of the capacity building sub-committee. The Board reviews the recommendations of sub-committees and delegates staff to administer grant offers, payments and evaluation of grants. A conflicts of interest policy is in place. This is drawn to the attention of all Trustees and requires them to declare any material connections they have with groups applying for funding.

The Trust appointed two new Trustees last summer to replace Christine Taylor and Elaine Jacobs who had reached the end of their terms of office. Both of them served the Trust diligently and effectively since its establishment and the Trust would like to thank them publicly for their service. New Trustees are Steve Coventry and Carole Jones. Steve has a wealth of experience as a charity and accountant and Carole is an inspirational head of a local school.

YEAR ENDED 31 MARCH 2011

The Trust values their counsel and knowledge. Ian Campbell and Isabel King have taken over as chairs of the main and small grants committees respectively. They have taken on their roles with efficiency and clarity of purpose during a time when the Trust's funding is in unprecedented demand.

The Trust has adopted a policy of term limits for Trustees. This was reviewed in February 2009. Trustees are appointed for three-year terms, renewable once. The Chairman is appointed for a fixed five-year term that is not normally renewable. The normal term for the Chairmen of the sub-committees and for the Deputy Chairman is two years renewable once.

All new Trustees are provided with induction into their role with Hillingdon Community Trust, and along with other Trustees, have received a comprehensive set of information about the Trust, its establishment, objectives, strategy, grant guidelines and other information aimed at ensuring they understand the responsibilities and the objectives of the Trust. Trustees are also offered the opportunity of attending training sessions run by bodies such as the Association of Charitable Foundations.

Reserves Policy

The Trustees consider that the Trust should maintain free reserves at a level which would allow it to:

- a. Continue to deliver its charitable objects during an unforeseen but temporary shortfall in incoming resources; and
- b. Wind down the charity's activities in an orderly manner in the event of a permanent reduction in incoming resources.

They estimate that reserves required for these purposes should be at a level equivalent to three years' worth of its costs of grant making i.e. approximately £360,000. Reserves in excess of this are set aside for major projects to be implemented before the cessation of the BAA funding period in 2018.

It should be noted that approximately £400,000 of the Trust's restricted funds are earmarked for future tranches of multi-year grants for which first year funding has been approved. Although these payments are not financial commitments, the Trustees feel it is appropriate to budget for these future grant payments which are subject to satisfactory performance and reporting to the Trust as per the Trust's grant terms and conditions. Demand for funding has increased over the last year. The Trust expects this to continue and this in turn will mean that the level of restricted funds held by the Trust will decrease.

Risk Assessment

The Trust has a low exposure to risk. The Trust's surplus funds are split between deposit accounts giving immediate access and access on notice. Grant offers are made only against money already received by the Trust.

The Board undertakes an annual review of the major risks to which the Trust is exposed and systems and procedures have been put in place to manage those risks.

The Board has spread its bank accounts over a range of financial institutions with the aim of reducing its exposure to risk but at the same time maintaining a reasonable return on investment.

During the year, the Trust approved an anti-fraud policy, which is published on its website and has appointed one of its Trustees, Tony Eginton, as its lead on anti-fraud measures.

Statement of Trustees' Responsibilities

The trustees (who are also directors of Hillingdon Community Trust for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;

YEAR ENDED 31 MARCH 2011

- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

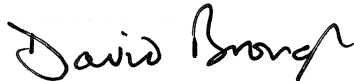
- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Auditors

Haines Watts South LLP have expressed their willingness to stand for reappointment as auditors to the charity. A resolution proposing their reappointment will be put forward at the Annual General Meeting of the charity.

Approved by the trustees and signed on their behalf.



David Brough
Chairman

Date

4/7/2011



Colin Lowen
Deputy Chairman

Date

12/7/2011

YEAR ENDED 31 MARCH 2011

Independent Auditors' Report to the trustees of Hillingdon Community Trust

We have audited the financial statements of Hillingdon Community Trust for the year ended 31 March 2011 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its members as a body, for our audit work, for this report, or for the opinions we have formed.

Respective responsibilities of trustees and auditor

As explained more fully in the Statement of Trustees' Responsibilities set out in the Trustees' Report, the trustees (who are also the directors of the charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. [In addition, we read all the financial and non-financial information in the Trustees' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2011, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.



James Ragg LLB FCA DChA, Senior Statutory Auditor
For and on behalf of Haines Watts South LLP, Statutory Auditors

Cawley Priory
South Pallant
Chichester
West Sussex
PO19 1SY

Date

2/8/11

YEAR ENDED 31 MARCH 2011

STATEMENT OF FINANCIAL ACTIVITIES (INCOME AND EXPENDITURE ACCOUNT)

Note	Note	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £	2010 Total Funds £
INCOMING RESOURCES					
<i>Incoming resources from generated funds</i>					
	1	36,358	-	36,358	46,472
	2	-	1,000,000	1,000,000	1,000,000
Total incoming resources		<u>36,358</u>	<u>1,000,000</u>	<u>1,036,358</u>	<u>1,046,472</u>
RESOURCES EXPENDED					
	3	1,272	1,338,881	1,340,153	777,836
	7	8,208	-	8,208	7,572
Total resources expended		<u>9,480</u>	<u>1,338,881</u>	<u>1,348,361</u>	<u>785,408</u>
Net Income		26,878	(338,881)	(312,003)	261,064
RECONCILIATION OF FUNDS					
Total funds brought forward		482,214	1,155,533	1,637,747	1,376,683
Total funds carried forward		<u>509,092</u>	<u>816,652</u>	<u>1,325,744</u>	<u>1,637,747</u>

None of the charity's other activities were acquired or discontinued during the above two financial years.

The charity has no recognised gains or losses other than those dealt with in the statement of financial activities.

YEAR ENDED 31 MARCH 2011

BALANCE SHEET AS AT 31 MARCH 2011

	Note	2011		2010	
		£	£	£	£
CURRENT ASSETS					
Debtors	13	11,505		9,214	
Cash at bank and in hand		<u>2,185,604</u>		<u>2,137,052</u>	
Total current assets		2,197,109		2,146,266	
CURRENT LIABILITIES					
Creditors: amounts falling due within one year	14	<u>871,365</u>		<u>508,519</u>	
Net current assets			1,325,744		1,637,747
Net assets			<u>1,325,744</u>		<u>1,637,747</u>
THE FUNDS OF THE CHARITY					
Restricted funds	17		816,652		1,155,533
Unrestricted funds	17		509,092		482,214
Total charity funds			<u>1,325,744</u>		<u>1,637,747</u>

These financial statements have been prepared in accordance with the provisions of the Companies Act 2006 applicable to companies subject to the small companies regime.

Approved by the trustees and signed on their behalf.



David Brough
Chairman

Date

4/7/2011



Colin Lowen
Deputy Chairman

Date

12/7/2011

Company number: 4659199

YEAR ENDED 31 MARCH 2011

ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention and in accordance with the Companies Act 2006, the Statement of Recommended Practice for Charities (SORP 2005) and applicable accounting standards.

Grant income

Income from grants is included in incoming resources when receivable by the Trust.

Interest receivable

Interest is included when receivable by the charity.

Expenditure

Grants payable are included in the Statement of Financial Activities when approved by the trustees and offered to the grantee. Grants which have been approved in principle for future periods by the trustees are subject to future income of the Trust and performance of the recipient. These amounts are not accrued but are noted as financial commitments.

Governance costs are those incurred in the governance of the charity and primarily associated with the constitution and statutory requirements.

Expenditure is allocated directly to the expenditure headings as far as practically possible to reflect the activities of the charity.

Fund accounting

Unrestricted funds are those which are not subject to restrictions, and any surpluses may be applied in furtherance of any of the organisation's objectives.

Restricted funds are subject to conditions imposed by the donor.

Tangible fixed assets and depreciation

Tangible fixed assets costing less than £1,500 and all computer equipment is not capitalised and is written off to the Statement of Financial Activities in the year of purchase.

Pensions

Contributions are made to the employees' personal pension arrangements.

YEAR ENDED 31 MARCH 2011

NOTES TO THE ACCOUNTS

1. Investment income

	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £	2010 Total Funds £
Bank interest	36,358	-	36,358	46,472
	<u>36,358</u>	<u>-</u>	<u>36,358</u>	<u>46,472</u>

2. Income from charitable activities – grants receivable

	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £	2010 Total Funds £
BAA	-	1,000,000	1,000,000	1,000,000
	<u>-</u>	<u>1,000,000</u>	<u>1,000,000</u>	<u>1,000,000</u>

3. Charitable activities

	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £	2010 Total Funds £
Grants made				
Small grants approved (see note 4)	-	159,239	159,239	98,425
Main grants approved (see note 5)	-	1,066,983	1,066,983	594,237
Withdrawn grants previous years	-	(7,341)	(7,341)	(28,275)
	<u>-</u>	<u>1,218,881</u>	<u>1,218,881</u>	<u>664,387</u>
Cost of grant making				
Grant evaluations	-	-	-	-
Rent	-	10,800	10,800	10,800
Legal and professional fees	-	57	57	232
Wages and salaries (see note 8)	-	79,592	79,592	78,490
Other costs (see note 6)	1,272	29,551	30,823	23,927
	<u>1,272</u>	<u>120,000</u>	<u>121,272</u>	<u>113,449</u>
Total	<u>1,272</u>	<u>1,338,881</u>	<u>1,340,153</u>	<u>777,836</u>

It is the policy of the trustees to commission external evaluation of grants or funding initiatives where appropriate. During the year under review evaluation costs were incorporated within the overall grants given during the year.

YEAR ENDED 31 MARCH 2011

4. Analysis of grants – Small grants

	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £
1st Harlington Scout Group	-	4,315	4,315
Age UK Hillingdon	-	7,451	7,451
Botwell and West Drayton Collaborative	-	7,300	7,300
Cherry Lane Primary School	-	5,000	5,000
Crane Youth & Community Centre	-	500	500
DASH	-	2,325	2,325
Garden City Estate Residents' Association	-	500	500
Green Corridor	-	7,497	7,497
Guru Nanak Sikh Primary School	-	7,500	7,500
HAGAM	-	5,980	5,980
Harlington Baptist Church	-	500	500
Harlington Locomotive Society	-	1,175	1,175
Harmondsworth and Sipson Residents' Association	-	2,112	2,112
Harmondsworth Village Allotments & Horticultural Association (noticeboard)	-	2,000	2,000
Harmondsworth Village Allotments & Horticultural Association (regen planting)	-	4,000	4,000
Hillingdon Asian Women's Group (core costs)	-	7,000	7,000
Hillingdon Asian Women's Group (fashion course)	-	3,354	3,354
Hillingdon InterFaith Network	-	6,754	6,754
Hillingdon Law Centre	-	6,000	6,000
Hillingdon Play Association	-	2,000	2,000
Horn of Africa Youth Association	-	7,500	7,500
Jupiter House (bike project)	-	3,800	3,800
Jupiter House (first aid project)	-	4,300	4,300
Minet Nursery and Infant School	-	1,200	1,200
Paediatric Unit Hillingdon Hospital	-	7,500	7,500
Refugees in Effective & Active Partnership	-	6,958	6,958
St Catherine RC Primary School	-	5,000	5,000
Stockley Academy	-	5,400	5,400
West Drayton Explorers F.C. (equipment & storage facility)	-	5,514	5,514
West Drayton Explorers F.C. (feasibility study)	-	7,500	7,500
William Byrd Primary School	-	4,463	4,463
Yiewsley & West Drayton Arts Council	-	3,341	3,341
Yiewsley & West Drayton Town Centre Action Group	-	4,500	4,500
Yiewsley Court Social Club	-	7,500	7,500
Yiewsley Methodist Church	-	1,500	1,500
	-	159,239	159,239

YEAR ENDED 31 MARCH 2011

5. Analysis of grants – Main grants

	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £
A Rocha Year2	-	3,750	3,750
Age UK Hillingdon (Townfield Dev Worker) Year2	-	32,000	32,000
Age UK Hillingdon (Time Travellers)Year2	-	10,450	10,450
Beatbullying Year2	-	12,006	12,006
Bell Farm (Advice Service) Year3	-	30,000	30,000
Bell Farm (Building Extension)(approved in principle subject to match funding)	-	100,000	100,000
Brunel Year2	-	30,000	30,000
Challenger Trust	-	21,550	21,550
Community Cancer Care	-	20,000	20,000
DASH (Healthy Living)	-	42,000	42,000
DASH (Independent Living Project)Year 3	-	12,100	12,100
Friends of Minet Country Park	-	16,000	16,000
Friends of Minet Country Park (increase)	-	3,686	3,686
Green Corridor Year 2	-	45,000	45,000
Groundwork Thames Valley (Community Development Worker)	-	40,000	40,000
Groundwork Thames Valley (Com.Cafe)	-	30,000	30,000
HAGAM	-	36,152	36,152
Hayes Cricket Club	-	25,000	25,000
Hayes Hawkes BMX Club	-	22,301	22,301
Hillingdon and Ealing CAB	-	75,000	75,000
Hillingdon Autistic Care & Support	-	50,339	50,339
Hillingdon Community Transport	-	18,500	18,500
Hillingdon Narrowboats Association	-	3,833	3,833
Hillingdon Table Tennis Year3	-	5,500	5,500
Hillingdon Youth Cricket Alliance	-	7,000	7,000
Homestart (Volunteer Training)Year3	-	24,925	24,925
Homestart Hillingdon (Organisational Development Support)	-	20,900	20,900
Homestart Hillingdon (Transition project)	-	10,895	10,895
Horn of Africa Youth Association Year3	-	26,000	26,000
Life Education Centre HillingdonYear3	-	27,381	27,381
London Borough Hillingdon (Sports project)	-	48,283	48,283
Moorcroft school	-	22,800	22,800
P3 Year2	-	14,442	14,442
QPR in the community(Multi-sports in primary schools)	-	19,400	19,400
QPR in the community(Hillingdon Kickz)	-	24,200	24,200
Sahan Society	-	315	315
Strong & Active Communities	-	35,000	35,000
Thames 21	-	16,275	16,275
The Willows School	-	15,000	15,000
West London Basketball Year3	-	2,000	2,000
West London Floating classroom Year2	-	26,000	26,000
West London Somaliland	-	12,500	12,500
Yiewsley & West Drayton Community Association	-	8,500	8,500
Yiewsley & Uxbridge South Collaborative	-	20,000	20,000
	-	1,066,983	1,066,983

YEAR ENDED 31 MARCH 2011

5. Analysis of grants – Main grants (continued)**Future commitments**

The budgeted tranches of multi year grants for the financial years ending in 2012 and 2013 totalling £294,266 are not contractual as the amounts are not part of the Trust's formal grant offer and are subject to the grantee satisfying the Trust's monitoring requirements and showing that they are making satisfactory progress towards meeting the grant's objectives.. They are therefore not accrued as liabilities at the year end. These grant payments are also subject to the future incoming resources of the Trust and to further donations by BAA (Heathrow Airport) Limited.

6. Costs of grant making – other costs

	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £	2010 Total Funds £
Annual Event	-	2,028	2,028	1,716
Annual Report	-	1,680	1,680	1,645
PR (Website, literature & brochures)	-	12,120	12,120	3,335
Miscellaneous expenses	-	149	149	113
Trustee Expenses	-	516	516	741
Premises Insurance	-	401	401	300
Benefactor Support	-	2,115	2,115	2,070
Contingency & Sundries	-	161	161	71
Printing	-	892	892	484
Postage & Carriage	-	540	540	430
Telephone	-	1,114	1,114	1,139
Fax-Internet	-	149	149	133
Office Stationery	-	1,340	1,340	1,463
Trustee Indemnity/Liability Insurance	-	765	765	765
Advertising Chairman/Trustees	-	-	-	633
Office Machinery/ IT Maintenance	-	5,190	5,190	4,597
Bank Charges	-	122	122	199
Subscriptions	1,272	269	1,541	1,290
Office Equipment	-	-	-	2,208
Training Costs	-	-	-	595
	<u>1,272</u>	<u>29,551</u>	<u>30,823</u>	<u>23,927</u>

7. Governance costs

	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £	2010 Total Funds £
Auditors Fees – Current year	4,146	-	4,146	3,843
Auditors Fees - Prior year	198	-	198	-
Meeting Expenses	3,864	-	3,864	3,729
	<u>8,208</u>	<u>-</u>	<u>8,208</u>	<u>7,572</u>

YEAR ENDED 31 MARCH 2011

8. Wages and salaries

	2011 £	2010 £
Gross wages	64,359	63,012
Employer's national insurance costs	6,777	6,628
Pension costs	6,436	6,245
Agency staff	2,020	2,605
Sick pay	-	-
	<u>79,592</u>	<u>78,490</u>

No employees earned in excess of £60,000 during the year ended 31 March 2011 or the comparative year.

The average number of employees, calculated on a full-time equivalent basis, analysed by function was:

	2011	2010
Charitable activities - grant making	<u>2</u>	<u>2</u>
	<u>2</u>	<u>2</u>

9. Trustees

No remuneration was paid to any trustee for services as a trustee, a total of £516 was claimed in expenses for travel and refreshments by four trustees (2010: £741 to six trustees).

During the year under review the Trust paid £1,323 (2010: £2,605) to R&J Recruitment Limited, a company which Elaine Jacobs holds a significant interest for supplying a bookkeeper on a contract basis. The charges reflect the market rate for such services and the arrangement has been approved by the board in accordance with its rules and governance. The amount in the current period covers the period until Elaine Jacobs ceased to be a trustee.

10. Net incoming resources is stated after charging

	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £	2010 Total Funds £
Auditors' Fees	<u>4,344</u>	<u>-</u>	<u>4,344</u>	<u>3,843</u>

11. Taxation

Hillingdon Community Trust is a registered charity and is eligible for the exemptions from taxation available to charities on their charitable activities. No charge to taxation therefore arises.

12. Legal status

The charity is a company limited by guarantee and has no share capital. The liability of each member in the event of a winding up is limited to £1.

13. Debtors

	2011 Total Funds £	2010 Total Funds £
Accrued Income - Bank interest	<u>11,505</u>	<u>9,214</u>
	<u>11,505</u>	<u>9,214</u>

YEAR ENDED 31 MARCH 2011

14. Creditors: amounts falling due within one year

	2011 Total Funds £	2010 Total Funds £
Grant creditors	864,988	501,772
Accruals	<u>6,377</u>	<u>6,747</u>
	<u>871,365</u>	<u>508,519</u>

15. Operating lease commitments

	2011 Total Funds £	2010 Total Funds £
Operating leases which expire In less than one year - Rent	<u>10,800</u>	<u>10,800</u>
	<u>10,800</u>	<u>10,800</u>

16. Analysis of net assets between funds

	Unrestricted Funds £	Restricted Funds £	2011 Total Funds £	2010 Total Funds £
Current assets	513,322	1,683,787	2,197,109	2,146,266
Creditors: <1 year	<u>(4,230)</u>	<u>(867,135)</u>	<u>(871,365)</u>	<u>(508,519)</u>
Net assets at 31 March 2011	<u>509,092</u>	<u>816,652</u>	<u>1,325,744</u>	<u>1,637,747</u>

17. Analysis of net movement in funds

	Total funds brought forward £	Incoming resources £	Outgoing resources £	Transfers £	Total funds carried forward £
Restricted funds					
BAA grant fund	<u>1,155,533</u>	<u>1,000,000</u>	<u>(1,338,881)</u>	<u>-</u>	<u>816,652</u>
Total restricted funds	<u>1,155,533</u>	<u>1,000,000</u>	<u>(1,338,881)</u>	<u>-</u>	<u>816,652</u>
Designated and general funds					
General Fund	<u>482,214</u>	<u>36,358</u>	<u>(9,480)</u>	<u>-</u>	<u>509,092</u>
Total unrestricted funds	<u>482,214</u>	<u>36,358</u>	<u>(9,480)</u>	<u>-</u>	<u>509,092</u>
Total funds	<u>1,637,747</u>	<u>1,036,358</u>	<u>(1,348,361)</u>	<u>-</u>	<u>1,325,744</u>

BAA grant fund This fund represents the residual balance of the amounts received from BAA to make grants in furtherance of the Trust's charitable objects.

18. Restricted funds

The restricted fund represents monies received for the payment of grants. £120,000 (12%) of the BAA (Heathrow Airport) Ltd grant received annually can be used to fund the cost of grant making and other support costs.

